

**TOWN OF CANTON BOARD
REGULAR MEETING**

May 9, 2018

6:00 PM

Minutes

Present: Supervisor Mary Ann Ashley, Council Member's Bob Washo, Jim Smith, Phil LaMarche and Tim Danehy.

Also in Attendance: Deputy Town Clerk/Tax Collector Heidi Smith, Code Officer Jeff Murray, Superintendent Terry Billings, Angela Gray, Carol Pynchon, Adam Atkinson, Klaus Proem, County Legislators Joe Lightfoot and Dan Fay, Attorney Lynn Fountain, Dan Soulia, John Casserly, Peter Pettingill and Toby Irven

Absent: Assessor Steve Teele and Economic Development Director Leigh Rodriguez
Historian Linda Casserly, Town Clerk/Tax Collector Lisa Hammond, Recreation Director Caitlin Boreyko

- A. **Call Meeting to Order:** Supervisor Mary Ann Ashley called the meeting to order

Supervisor Ashley added two items to the agenda

1. ATV general discussion
2. Approval to purchase tractor for Highway Department

- B. **County ATV Trail Presentation – SLC Trail Coordinator Deb Christy**
Deb Christy withdrew her request to do a presentation to the Town Council requesting a new law for ATV usage on the Howardville Road. Council Member Tim Danehy stated that he would like to have more clarity of where this topic is headed as there are a lot of unanswered questions. Council Members Bob Washo and Phil LaMarche agreed with Danehy with the concern of this topic being temporally dropped or will it come back to the board as an agenda item in the future. Council Member Jim Smith feels that the board should not reach out to the County to bring clarity about concerns that have not been brought forward and added that if the County wants to come to the board at that time we will entertain it.
Peter Pettingill stated he wants to see more transparency and that he feels this subject should have went through Complete Streets.

- C. **Public Comment:**

Toby Irven expressed his concerns that the County has not reached out to Complete Streets Task Force for open consideration.

Supervisor Ashley stated for the record that when the proposal of presenting to the council, it was given to the Highway Committee and it was their recommendation was to hold off at that time due to the lack of having a Town Attorney. Ashley added that the Town Board was actively searching for one at the same time.

D. Approval of minutes: (s): April 11, 2018 Regular Meeting and April 19, 2018 Special Meeting

Council Member Bob Washo made a motion to approve minutes of April 11, 2018, seconded by Council Member Phil LaMarche. All voted in favor. Motion carries.

Council Member Tim Danehy made a motion to approve minutes of April 18, 2018, seconded by Council Member Bob Washo. All voted in favor. Motion carries.

- E. Supervisor Report:** Angela Gray of Gray CPA, gave a verbal financial report. Gray stated that all accounts have been reconciled. Gray stated that the AUD, Annual Update Document, due to the State Comptroller has been completed with fund accounting covering January 1, 2017 through December 31, 2017. Question and answers were taken and received. The Town Board acknowledges receipt of the AUD as presented for the Town of Canton of both General and Joint Activity. Supervisor Ashley stated that she was not Supervisor during the 2017 accounting period covered in the AUD. Council Member Bob Washo stated that there was a bank balance at the end of year 2017 of \$471,846.00. Angela Gray added that about \$180,000 was used in January of 2018 that reflected back to unpaid 2017 expenses. Supervisor Ashley and Angela Gray to have further discussion on the AUD before being certified and submitted.

Discussion was held on the \$10,321.00 Morley Fire monies showing in the wrong place. Gray to correct this for next months report.

Supervisor Ashley added that transfers were made from the A account to the Trust and Agency account in the amount of \$10,000 and a transfer from Revenue account 3164 to A General in the amount of \$8,067.98 of which was awarded from a JCAP grant.

2nd Quarter Sales Tax was received in the amount of \$194,942.45 – Last year it was \$193,152.58 showing a \$1,789.87 increase.

F. Audit Committee:

1. Approval of Expenditures

The following bills for Abstract #5-2018 were approved for payment:

General "A".....	\$48,212.76
Town Outside "B".....	\$692.40
Special Lighting "SL"	\$295.15
Joint Activity "SM".....	\$1,852.92
Highway "DA".....	\$56,179.10
Highway "DB".....	\$9,193.19

Trust & Agency "TA".....\$12,017.03

Council Member Tim Danehy made a motion to accept bills as presented, seconded by Council Member Jim Smith. All voted in favor. Motion carries.

Council Member Jim Smith stated that the Highway Department has been leasing a tractor since 2013 through Wells Fargo paying between \$5,000 and \$6,000 a year. The lease expires May 17, 2018 with no option to renew. The Highway Committee is in favor of buying the tractor outright. It is valued between \$75,000 and \$85,000 at this time.

Council Member Jim Smith made a motion to purchase the tractor for \$48,675.00, seconded by Council Member Bob Washo. All voted in favor. Motion carries.

G. Approval of Department Reports

Council Member Phil LaMarche made a motion to accept department reports, seconded by Council Member Bob Washo. All voted in favor. Motion carries.

H. Committee Reports:

Comprehensive Plan Committee member Jim Smith reported that there will be a public meeting on May 24th, 2018 at the BOCES Building 6:30 to 8:30 pm

Committee member Phil LaMarche reported that the Grass River Blue Way had a public presentation on April 30, 2018 and we waiting for River Street to provide a draft of the Plan. LaMarche stated when the draft is received it will be posted to the Town and Village Website for public comment.

Committee member Bob Washo reported that the Master Trail Plan Committee had a successful community presentation. The Master Trail Plan is on the Town and Village website for public comment until the 21st of May, 2018.

I. Old Business

1. Consider Animal Control Deputy Officer position

Supervisor Mary Ashley stated that the Department of Ag & Markets recommended the Town appoint a Deputy for current Control Officer Jim Pipher in the case that he may not be able to fulfill his duties. Dan Moyer expressed an interest in serving as Deputy. Pipher will contract with Moyer on an as needed basis as a subcontractor. Moyer will be paid directly by Pipher.

Council Member Jim Smith made a motion to appoint Dan Moyer as Deputy Animal Control Officer through December 2018, seconded by Bob Washo. All voted in favor. Motion carries.

Councilmember Phil LaMarche stated for the record that Jim Pipher monthly report was very well received.

J. County Legislature Update(s)

County Legislature Joe Lightfoot and Dan Fay were present and gave a brief update on the County business. One topic was the St. Lawrence County Treasurer indicating that the County will not have to borrow money to meet their cash flow needs this year. The County hired a firm to work along side of the County Treasurer to balance the books in 2016. The Treasurer reports that the books are balanced to the penny. Lightfoot hopes that St. Lawrence County will not be on the Comptrollers list of Counties in financial stress this year.

Lightfoot, Supervisor Ashley and the County Attorney met last week about how the County came up to assess worker's compensation.

Lightfoot added that the title of Bells property will be turned over to the Village of Canton within the next couple weeks. The Village will be accepting bids for demolition of the Bells property.

Dylan Soper has been hired as Assistant County Administrator with a start date of May 7, 2018 to help County Administrator Ruth Doyle with the heavy workload

K. New Business

1. County Hold Harmless Resolution:

Supervisor stated that Town Highway Department and County of St. Lawrence share services.

Motion was made by Council Member Jim Smith to approve a Hold Harmless Resolution with St. Lawrence County, seconded by Council Member Phil LaMarche. All voted in favor. Motion carries.

2. Approval of Canton Free Library Payment:

Motion was made to pay Canton Free Library \$30,958.00 as budgeted by Council Member Jim Smith, seconded by Council Member Bob Washo. All voted in favor. Motion carries.

3. Gray and Gray CPA Contract Extension:

Motion to extend Gray and Gray Contract to December 31, 2018 was made by Council Member Phil LaMarche, seconded by Council Member Tim Danehy. All voted in favor. Motion carries.

4. Zoning Board of Appeals Appointments:

Motion was made by Council Member Tim Danehy to appoint Dan Soulia to the ZBA to fill an unexpired term ending December 2019, seconded by Council Member Bob Washo. All voted in favor. Motion carries.

Motion was made by Council Member Tim Danehy to appoint Jonathon Pinckney as Zoning Board of Appeals Chair, seconded by Council Member Bob Washo. All voted in favor. Motion carries.

Council Member Bob Washo suggested that the ZBA meet quarterly to help stay connected as a board. Washo also suggested the Planning Board shared their minutes with the ZBA board members.

5. Board of Assessment Review Appointment:

Motion was made by Council Member Tim Danehy to appoint Maureen Bomyea to fill an unexpired term ending September 2018, seconded by Council Member Jim Smith. All voted in favor. Motion carries.

6. Supervisor Confidential Secretary Appointment:

Appointment was made to hire Susan Huntley @ \$15.00 an hour for 15 hours a week by Supervisor Ashley with board support. Huntley will start work the week of May 14, 2018.

7. Ethic Committee Resignations:

Supervisor Mary Ann Ashley stated that the Town of Canton has received letters of resignation from Paul Backus, Mark Mende and Connie Fountain with appreciation for their service on the Ethic Committee. The Village and Town are moving forward to have a joint ethics committee.

Motion was made to accept resignations by Council Member Bob Washo, seconded by Council Member Phil LaMarche. All voted in favor. Motion carries.

8. CCRC Board Member Resignation:

Supervisor Mary Ann Ashley stated that the Town of Canton has received a letter of resignation from Paul Backus with appreciation from the Canton Capital Resource Corporation.

Motion was made to accept resignation with appreciation by Council Member Jim Smith, seconded by Council Member Bob Washo. All voted in favor. Motion carries.

Supervisor Mary Ann Ashley stated that she hopes by June there will be appointments to the Board of Directors for the CCRC.

L. **Public Comment:** Bob Moyer of the Irish Settlement Road was present and shared concerns about new construction on his property. After a brief discussion the matter was referred to the Code Enforcement Officer.

M. **Executive Session:** Council Member Phil LaMarche made a motion to enter into executive session for the purpose as identified in Public Officers Law 105 (1)(e) (f) & (h) at 7:19 p.m., seconded by Council Member Tim Danehy. All voted in favor. Motion carries.

Councilmember Bob Washo made a motion to come out of executive session at 9:07 pm. Councilmember Phil LaMarche seconded the motion. All voted in favor. The motion carries.

Councilmember Tim Danehy made a motion to adjourn the meeting at 9:08 pm. Councilmember Jim Smith seconded the motion. All voted in favor. The motion carries.

Respectfully Submitted,

Lisa A. Hammond
Canton Town Clerk